

HBI Graduate Award Application Form: Supplementary Information

Review this section prior to starting application.

Applicant Information Section:

Fill in the information as best and as accurately as possible.

Under the section 'Competition applying for' select the **education level** you will be at when you receive the award.

Award Section:

Select all the awards you would like to apply for.

Graduate Applicant Information Section:

For the start date of the program, if you are moving from an MSc to a PhD program, please use the date of your PhD program. The proposed start date of the award can be January 1st, 2027, or the anticipated start date of your training program if later. Please consult the Terms of the Reference for your award for the anticipated start date to ensure compliance.

In addition, include relevant academic interruptions in your career, including an explanation indicating the period and reasons for the interruption (i.e. Parental Leave, Bereavement Leave, Sabbatical, Work Experience). Describe how these interruptions have affected your career plan.

****ALL TEXT SHOULD BE ARIAL 12 POINT FONT**

Applicant Accomplishments (do not exceed one page*; 4000 character limit (including spaces)):

Contributions described in this section may include academic, non-academic, and research achievements. Research contributions should describe the applicant's role in the research activities, the relevance of the research conducted, and the significance of the journal to the field (ex. intended target audience). Other research contributions including patents and publications, research or technical reports, policy papers, clinical guidelines, etc., may be included. You may also provide background information on major scholarships or awards and their significance.

Examples of accomplishments that may be listed:

- Leadership roles
- Committee membership
- Supervisory experience (training of students)
- Development of graduate seminar programs
- Involvement in public, private, or not-for-profit sector activities
- Presentations as a guest speaker (public or invited lectures)
- Knowledge translation activities (including technology transfer or commercialization)

Publication List (do not exceed one page*). May include research contributions in the following categories:

- Published or in-press abstracts, refereed papers, books, and monographs
- Published or in-press contributions to a collective work and book chapters
- Research reports or reports produced for the government

The publication list should follow the format:

- Full authorship, as it appears, or will appear, in the original publication (**applicant's name** in bold);
- Title;
- Year;
- Publication name and volume;
- First and last page numbers;
- Role in publication (limit of 2 sentences)

Supervisor Information:

For the supervisor (and co-supervisor(s) if applicable) include a 5-page CV or CCV in the style of CIHR Project Bio sketch format (information found [here](#)).

Education Contributions: The supervisor needs to outline their participation in HBI-related educational activities over the last 5 years, including student committee involvement, teaching/seminar activities, committee work relative to the educational mandate of the HBI, etc. This text should not exceed 250 words and should be part of the submitted application.

Research Project:

Project Lay Abstract: Describe the project in a way that is accessible to a lay audience. Indicate how the proposed research can improve personal health, health of populations, and/or health delivery system(s). 250 word maximum

Project Summary: (4000 character maximum, including spaces)

- The research project summary should be completed in collaboration with the proposed supervisor(s).
- The research project summary should be written in general scientific language, which is an important skill to acquire for future success as applications are reviewed by multi-disciplinary committees.
- Include the specific hypothesis of the research and describe the applicant's role on the project.
- The research project summary is an important part of the application. Applicants and their supervisor(s) should ensure that it provides a concise account of the subject matter, an overview of each part of the research plan, specific project aims, and the methodology. The summary should reflect the significance of the project.
- Do not include figures or tables.
- Make the project summary itself no more than 1 page. References are included on a separate page.

Other information: Make sure to answer each of the sets of questions. If you answered yes to any of the first three questions, for each yes, make sure to provide in your application any ethics approvals or supporting documentation.

Indicate how sex (biological) and/or gender (socio-cultural) considerations will be taken into account. Indicate how [sex \(biological\)](#) / [gender \(socio-cultural\)](#) considerations are considered in this study. For a guide to [sex and gender-based analysis](#), please consult the CIHR website. Describe how sex and/or gender will be considered in the research design (250 word maximum).

Spinal Cord, Nerve Injury & Pain (SCNIP) Grad/Postdoc Award (if applicable):

Make sure your primary supervisor is part of the SCNIP team. As well, please provide an attachment to explain how your research falls within the SCNIP team mandate. Only applies if you have applied for this award.

Open Science Award (if applicable): Make sure you have read the Open Science principles (found [here](#)). Provide an explanation as to how your work will apply to the principles on a separate attachment (250 word maximum). Only applies if you have applied for this award.

You may submit a CCV or a resume if you want but no more than 2 pages with highlight focused on accomplishments and publications.

Either way, you need to provide, in addition to above, your academic background including all current/completed University programs with listed dates of enrollment and supervisor (if applicable), all University-level Transcripts (either signed off by your supervisor or by the university that issued it), your research and/or other relevant work experience and any university academic achievements (such as awards, honours, etc.).

Applications should include the application form, lay abstract, project summary, references used in project summary (no max), accomplishments and publication list (though you could use a CV if you prefer and it includes the relevant information (Two pages max)), Supervisor contributions to HBI Education, Supervisor/Co-Supervisor CVs, transcript(s) from relevant academic institutions, as well as eligibility text related to specific awards.

Reference letters should be emailed directly to hbi.education@ucalgary.ca.

Summary of award information. (Please see the website for more details)

Award name	Who can apply	Amount (annual)	Requirements (**N.B. A trainee can receive one HBI salary award over their tenure at the HBI)
Hotchkiss Brain Institute Graduate Scholarship in Neuroscience	Open to all grad students with a primary supervisor as a full HBI member	\$15,000.00 Master's \$25,000.00 PhD 1-year award, with a potential renewal	- Graduate student must not have an active award over \$15,000.00/year - Application must be 6 months prior to or within 12 months of start date in University of Calgary graduate program - Awardee must take up award funding within 5 months of award offer date
Harley N Hotchkiss Doctoral Scholarship in Neuroscience	PhD students with a primary supervisor as a full HBI member	\$25,000.00 2-year award	- Open to HBI PhD students - Must not have an active award over \$25,000.00/year - Application must be 6 months prior to or within 9 months of start date in University of Calgary graduate program
Donald Burns & Louise Berlin Graduate Award in Dementia Research	Open to all graduate students with a primary supervisor as a full HBI member. Preference is to PhD applicants	\$20,000.00 2-year award	- Open to HBI Grad students - Application must be 6 months prior to or within 9 months of start date in University of Calgary graduate program
HBI International Graduate Recruitment Scholarship	Open to international grad students (not a permanent resident or citizen of Canada). Primary supervisor must be a full HBI member	\$15,000.00 Master's \$25,000.00 PhD 2-year award	- Open to international University of Calgary graduate students - Must not have a current active award over \$15,000.00/year - Students must be registered in their 1st year or in the 1st semester of their 2nd year at time of the award start date

<u>T. Boone Pickens Emerging Leaders Graduate Scholarship</u>	Open to all grad students with a primary supervisor as a full HBI member	\$15,000.00 Master's \$25,000.00 PhD 2-year award	• Graduate student must not have an active award over \$15,000.00/year • Application must be 6 months prior to or within 12 months of start date in University of Calgary graduate program • Awardee must take up award funding within 5 months of award offer date
<u>HBI PhD Research Excellence Graduate Scholarship</u>	Open to HBI PhDs who are in their third year or later	\$10,000 1 year award	• PhD students who have passed their first two years of the program • Must not have won an academic award over \$10,000 • Awardee must take up award funding within 6 months.
<u>Spinal Cord, Nerve Injury & Pain (SCNIP) Graduate Award</u>	Open to grad students whose primary supervisor is a member of SCNIP team	\$10,000 Master's \$15,000 PhD 1 year award	• Open to trainees in SCNIP program in any year of their program • Must not hold an external or University major studentship • Research project must fit the mandate of SCNIP
<u>Open Science Award</u>	Open to all trainees (MSc, PhD, PDF). Primary supervisor must be a full HBI member	\$1,000.00 One-time payment	• Open to graduate trainees who have applied for an HBI salary award whose research promotes Open Science