

HBI Graduate Award Application Form: Supplementary Information

Applicant Information Section:

Please fill in the information as best and as accurately as possible.

As well, under competition applying for, please select the **education level** you will be at when you take up the award.

Award Section:

Please select as few or as many awards you would be eligible to apply for.

Graduate Applicant Information Section:

For the start date of the program, if you are moving from a master's to a PhD program, please use the start date of your PhD program.

For proposed start date of the award, you can put as early as January 1st, 2026, or anticipated start date of your training program whichever one is later. Please confirm with the Terms of the award reference if you are using the anticipated start date to make sure you are not violating them.

Under **Section E** (University Academic achievements) if you have any awards to declare, state if the award is:

- Local (by the U of C or one of its institutes)
- Provincial (Alberta Government or other institution in the province of Alberta)
- National (a source in Canada but not in Alberta)
- International (a source outside of Canada)

As well, please state when you expect the last award payment. If the award is already finished, state the end date of the award.

Applicant Accomplishments (do not exceed one page*):

Contributions described in this section may include academic, non-academic, and research achievements. These contributions should describe the applicant's role in the research activities, the relevance of the research conducted, and the significance of the journal to the field (ex. intended target). Other research contributions including patents and publications, research or technical reports, policy papers, clinical guidelines, etc., may be included. You may also provide background information on major scholarships or awards and their significance.

Examples of accomplishments that may be listed:

- Leadership roles
- Committee membership
- Supervisory experience (training of students)
- Development of graduate seminar programs
- Involvement in public, private, or not-for-profit sector activities
- Presentations as a guest speaker (public or invited lectures)
- Knowledge translation activities (including technology transfer or commercialization)

Publication List (do not exceed one page*). May include research contributions in the following categories:

- Published or in-press abstracts, refereed papers, books, and monographs
- Published or in-press contributions to a collective work and book chapters
- Research reports or reports produced for the government
- Impact factor

The publication list should follow the format:

- Full authorship, as it appears, or will appear, in the original publication (**applicant's name** in bold);
 - Title;
 - Year;
 - Publication name and volume;
 - First and last page numbers;
 - Role in publication (limit of 2 sentences)
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Research Project:

Project Lay Abstract: Describe the project in a way that is accessible to a lay audience. Indicate how the proposed research can improve either fundamental knowledge, personal health, health of populations, and/or health delivery system(s).

Project Summary:

- The research project summary should be completed in collaboration with the proposed supervisor(s).
- The research project summary should be written in general scientific language, which is an important skill to acquire for future success in the research environment as applications are reviewed by multi-disciplinary committees.
- Include the specific hypothesis of the research and describe the applicant's role on the project.
- The research project summary is among the most important parts of the application. Applicants and their supervisor(s) should ensure that it provides a concise account of the subject matter, an overview of each part of the research plan, specific project aims, the methodology, and expected outcomes. The summary should reflect the significance of the project.
- Do not include figures or tables.

Other information: Make sure to answer each of the sets of questions. If you answered yes to any of the first three questions, for each yes, make sure to provide in your application any ethics approvals or supporting documentation.

Possible list of documents (this might not apply to all applications):

- Application form
 - Transcripts
 - CCVs of applicant, supervisor, and if applicable co-supervisor
 - Project outline
 - Lay abstract
 - List of participation of supervisor in HBI Education activities
 - Any relevant ethics and biosafety
 - Publication list
 - Applicant's accomplishments
 - Reference list.
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Are sex (biological) or gender (socio-cultural) considerations taken into account?

Indicate if [sex \(biological\)](#) / [gender \(socio-cultural\)](#) considerations are taken into account in this study. For a guide to [sex and gender-based analysis](#), please consult the CIHR website. If applicable, describe how sex and/or gender will be considered in the research design (do not exceed half page*).

Open Science Award (if applicable):

Make sure you have read the [Open Science principles](#) and if you select the Open Science box in the award section, indicate how your work applies to those principles in the space provided.
