

## **HBI Graduate Award Application Form: Supplementary Information**

*Review this section prior to starting application.*

### **Applicant Information Section:**

Fill in the information as best and as accurately as possible.

Under the section 'Competition applying for' select the **education level** you will be at when you receive the award.

### **Award Section:**

Select all the awards you would like to apply for.

### **Graduate Applicant Information Section:**

For the start date of the program, if you are moving from a Master's to a PhD program, please use the date of your PhD program. For proposed start date of the award, you can put as early as September 1<sup>st</sup>, 2025, or your anticipated start date of your training program, whichever one is later. Please consult the Terms of the Reference for your award if using the anticipated start date to ensure compliance with the terms.

In addition, include relevant academic interruptions in your career progress, please provide an explanation indicating the period and reasons for the interruption (i.e. Parental Leave, Bereavement Leave, Sabbatical, Work Experience). Describe how these interruptions have affected your career plan.

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**Applicant Accomplishments (do not exceed one page\*):**

Contributions described in this section may include academic, non-academic, and research achievements. These contributions should describe the applicant's role in the research activities, the relevance of the research conducted, and the significance of the journal to the field (ex. intended target audiences). Other research contributions including patents and publications, research or technical reports, policy papers, clinical guidelines, etc., may be included. You may also provide background information on major scholarships or awards and their significance.

Examples of accomplishments that may be listed:

- Leadership roles
- Committee membership
- Supervisory experience (training of students)
- Development of graduate seminar programs
- Involvement in public, private, or not-for-profit sector activities
- Presentations as a guest speaker (public or invited lectures)
- Knowledge translation activities (including technology transfer or commercialization)

**Publication List (do not exceed one page\*).** May include research contributions in the following categories:

- Published or in-press abstracts, refereed papers, books, and monographs
- Published or in-press contributions to a collective work and book chapters
- Research reports or reports produced for the government
- Impact factor

The publication list should follow the format:

- Full authorship, as it appears, or will appear, in the original publication (**applicant's name** in bold);
- Title;

- Year;
  - Publication name and volume;
  - First and last page numbers;
  - Role in publication (limit of 2 sentences)
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### **Supervisor Information:**

Included the CCV of your supervisor (and any co-supervisor if applicable) in the style of CIHR Project Bio sketch format (information found [here](#)).

Ensure your supervisor provides you with an outline of their participation in HBI-related educational activities over the last 5 years, including student committee involvement, teaching/seminar activities, committee work relative to the educational mandate of the HBI, etc. This should not exceed  $\frac{3}{4}$  of a page and should be part of the application submitted.

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### **Research Project:**

**Project Lay Abstract:** Describe the project in a way that is accessible to a lay audience. Indicate how the proposed research can improve personal health, health of populations, and/or health delivery system(s).

### **Project Summary:**

- The research project summary should be completed in collaboration with the proposed supervisor(s).
- The research project summary should be written in general scientific language, which is an important skill to acquire for future success in the research environment as applications are reviewed by multi-disciplinary committees.

- Include the specific hypothesis of the research and describe the applicant's role on the project.
- The research project summary is among the most important parts of the application. Applicants and their supervisor(s) should ensure that it provides a concise account of the subject matter, an overview of each part of the research plan, specific project aims, and the methodology. The summary should reflect the significance of the project.
- Do not include figures or tables.

**Other information:** Make sure to answer each of the sets of questions. If you answered yes to any of the first three questions, for each yes, make sure to provide in your application any ethics approvals or supporting documentation.

**Are sex (biological) or gender (socio-cultural) considerations taken into account?** Indicate if [sex \(biological\)](#) / [gender \(socio-cultural\)](#) considerations are taken into account in this study. For a guide to [sex and gender-based analysis](#), please consult the CIHR website. If applicable, describe how sex and/or gender will be considered in the research design (do not exceed half page\*).

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**Spinal Cord, Nerve Injury & Pain (SCNIP) Grad/Postdoc Award (if applicable):**

Make sure your primary supervisor is part of the SCNIP team. As well, please provide an attachment to explain how your research falls with SCNIP team mandate. Please note this only applies if you selected the box in the award section.

**CaPRI Graduate Student Award (if applicable):** Make sure your primary supervisor is part of the movement disorder team of HBI. As well, provide an attachment to explain how your research falls within CaPRI/Movement Disorders team mandate. Please note this only applies if you selected the box in the award section.

**Open Science Award (if applicable):** Make sure you have read the Open Science principles (found [here](#)). As such, please provide your reasoning how your work will apply to those principles on a separate attachment. Please note that this only applies if you selected the box in the award section.

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You may submit a CCV or a resume if you want. Either way, you need to provide, in addition to above, your academic background including all current/completed University programs with listed dates of enrollment and supervisor (if applicable), all University-level Transcripts (either signed off by your supervisor or by the university that issued it), your research and/or other relevant work experience and any university academic achievements (such as awards, honours, etc.). Please make sure that if you do submit a CCV/resume that it clearly has this information (save the transcripts which should be their own sheets).

All typed documents should be no smaller than size 10 and a readable font like Arial.

Applications should include the application form, lay abstract, project summary, references used in project summary, accomplishments and publications list (through you could use a CV if you prefer and it has the information), Supervisor contributions to HBI and their CV(s), transcript(s) from relevant academic institutions, as well as any answers to questions for other awards. It is possible other documents could be required depending on application, but these are the minimums.

Your reference letters are also expected but those should come from your reference to HBI education email directly.

This is a summary of the awards that could be offered in a competition. Please see the website for more details.

Award name	Who can apply	Amount (annual)	Requirements (**N.B. A trainee can receive one HBI salary award over their tenure at the HBI)
<a href="#">Hotchkiss Brain Institute Graduate Scholarship in Neuroscience</a>	Open to all grad students with a primary supervisor as a full HBI member	\$15,000.00 Master's \$25,000.00 PhD 1-year award, with a potential renewal	<ul style="list-style-type: none"> <li>Graduate student must not have an active award over \$15,000.00/year</li> <li>Application must be 6 months prior to or within 12 months of start date in University of Calgary graduate program</li> <li>Awardee must take up award funding within 5 months of award offer date</li> </ul>
<a href="#">Harley N Hotchkiss Doctoral Scholarship in Neuroscience</a>	PhD students with a primary supervisor as a full HBI member	\$25,000.00  2-year award	<ul style="list-style-type: none"> <li>Open to HBI PhD students</li> <li>Must not have an active award over \$25,000.00/year</li> <li>Application must be 6 months prior to or within 9 months of start date in University of Calgary graduate program</li> </ul>
<a href="#">Donald Burns &amp; Louise Berlin Graduate Award in Dementia Research</a>	Open to all graduate students with a primary supervisor as a full HBI member. Preference is to PhD applicants	\$20,000.00  2-year award	<ul style="list-style-type: none"> <li>Open to HBI Grad students</li> <li>Application must be 6 months prior to or within 9 months of start date in University of Calgary graduate program</li> </ul>
<a href="#">HBI International Graduate Recruitment Scholarship</a>	Open to international grad students (not a permanent resident or citizen of Canada). Primary supervisor must be a full HBI member	\$15,000.00 Master's \$25,000.00 PhD  2-year award	<ul style="list-style-type: none"> <li>Open to international University of Calgary graduate students</li> <li>Must not have a current active award over \$15,000.00/year</li> <li>Students must be registered in their 1st year or in the 1st semester of their 2nd year at time of the award start date</li> </ul>

<a href="#"><u>T. Boone Pickens Emerging Leaders Graduate Scholarship</u></a>	Open to all grad students with a primary supervisor as a full HBI member	\$15,000.00 Master's \$25,000.00 PhD  2-year award	<ul style="list-style-type: none"> <li>• Graduate student must not have an active award over \$15,000.00/year</li> <li>• Application must be 6 months prior to or within 12 months of start date in University of Calgary graduate program</li> <li>• Awardee must take up award funding within 5 months of award offer date</li> </ul>
<a href="#"><u>CaPRI Graduate Student Scholarship</u></a>	Open to HBI grad students whose primary supervisor is in the Movement Disorders team	\$20,000  1 year award	<ul style="list-style-type: none"> <li>• Open to any HBI graduate student who has a supervisor in the Movement Disorders team at the HBI</li> <li>• Supervisor must match award amount</li> <li>• Application must be made prior to, or within, nine months of commencement of University of Calgary graduate program. Or within nine months of transferring from the MSc to PhD program</li> <li>• Students must be able to take up funding within 6 months of the application deadline d</li> </ul>
<a href="#"><u>Spinal Cord, Nerve Injury &amp; Pain (SCNIP) Graduate Award</u></a>	Open to grad students whose primary supervisor is a member of SCNIP team	\$10,000 Master's \$15,000 PhD  1 year award	<ul style="list-style-type: none"> <li>• Open to trainees in SCNIP program in any year of their program</li> <li>• Must not hold an external or University major studentship</li> <li>• Research project must fit the mandate of SCNIP</li> </ul>
<a href="#"><u>Open Science Award</u></a>	Open to all trainees (MSc, PhD, PDF). Primary supervisor must be a full HBI member	\$1,000.00  One-time payment	<ul style="list-style-type: none"> <li>• Open to graduate trainees who have applied for an HBI salary award whose research promotes Open Science</li> </ul>