



## Application Form

### Hopewell M.I.N.D. Prize – Guidelines

The Hopewell M.I.N.D. Prize (Maximizing Innovation in Neuroscience Discovery) was created through a generous \$10M philanthropic commitment from Mr. Sanders Lee to the Hotchkiss Brain Institute (HBI). Mr. Lee, the Founder and Executive Chairman of the Hopewell® Group of Companies is a visionary leader who embraces the idea of technology and science for the betterment of society.

This prize will serve as a catalyst to launch innovative, high-risk, high-impact research projects in brain and mental health at the University of Calgary. The Hopewell M.I.N.D. Prize – unique in Canada – offers up to \$1 million per year for the next ten years to fund research projects that are “ahead of the curve.” These projects would be at a critical crossroads where an injection of funding has the potential to transform the project into significant community impact.

#### Funds Available and Application Deadlines

**Total Prize:** Up to \$1 million per award

**Duration:** Distributed over up to five years

#### Round 1 Deadlines:

- Call for Proposals released: October 20<sup>th</sup> 2021
- Registration due: January 14<sup>th</sup> 2022 at 4 pm MT
- Full Applications due: April 8<sup>th</sup> 2022 at 4 pm MT
- Decision Date: November 2022 (exact date TBA)

Send applications to: [hbi@ucalgary.ca](mailto:hbi@ucalgary.ca)

#### Eligibility

The Hopewell M.I.N.D. Prize will be awarded to a single individual who possesses a demonstrably strong, career-level appropriate, track record/level of expertise in the area of study. The important role played by other researchers and research staff is recognized and should be acknowledged in the application; however, the Prize will be made to the individual investigator responsible for developing and advancing the research. Applicants must be full members of the HBI at the time the Prize is awarded (the Decision Date). The HBI Director, HBI Deputy Director and any HBI members involved in the Review Process are not eligible for the Prize.





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### Application Guidelines

1. The Prize will be determined by the most impactful research project, based on the following principles. The project:
  - a. is highly innovative in its objectives and proposed approach in an area of Brain and Mental Health research;
  - b. shows potential to create a significant, transformative impact in one or more of the following ways:
    - i. to our foundational knowledge of the brain and/or leads to highly significant clinical advancement;
    - ii. contributes to the HBI's innovation and translational objectives;
    - iii. in the areas of scientific insight, public policy and future health care services and/or innovation;
    - iv. across the HBI, the local community, Canada and the world.
2. Allowable expenditures include salary support for trainees and research staff, support for direct research costs related to the project, community engagement, or innovation activity related to the research project. Capital expenditures of equipment and/or renovations may only be considered if a strong justification is provided.
3. The Prize recipient is responsible for periodic reporting on the progress of the project. The HBI may withdraw funding if key milestones are missed.

### Application Documents

1. Registration (use [Registration Form](#) on website)
  - Registration is not part of the competitive process, but will be used to help select content experts for the subsequent review of full proposals.
2. Full Application
  - Cover Sheet (page 5)
  - Research Plan (8 pages maximum), addressing the following important criteria:
    - Description of Innovation/Research Goals
    - Anticipated Impact of Innovation
    - Key Methodologies/Research Plan
    - Knowledge Translation/Community Engagement (~1 page)



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- Required Additional Components:
  - Applicant Biosketch (4 pages maximum) highlighting publications, accomplishments relevant to the application, and a list of current and pending (applied for) funding
  - Key Research Milestones (page 6)
  - Itemized Budget with Justification (page 7 and 8). Do not include budgetary details in the Research Plan section. Budget is required for administrative purposes and will only be considered in the competitive adjudication once the judges determine the shortlist of top proposals
  - Figures and Tables (2 pages maximum)
  - References (2 pages maximum)
- Applicants are to submit one PDF document containing all proposal elements (Cover sheet, research plan, and require additional components)

### General Formatting Instructions

- Use letter size paper
- Use ¾-inch margins
- Use 11-point Calibri, or equivalent font and single-space text (at least 6 lines per inch)
- Use the following major headings within the Research Plan: *Description of Innovation or Research Program, Impact of Innovation or Research Program, Key Methodologies, and Knowledge Translation/Community Engagement*

### Review Process

- The HBI has established an International Review Committee and tasked them with identification of the most impactful research project.
- Applications received by the Full Application Deadline will be subject to administrative review. Only complete applications will proceed to scientific review. Late applicants will not be accepted.
- Applications will follow a three-staged peer review process:
  - In Stage 1, the scientific content of the proposal will be evaluated by external, non-conflicted content experts who will be asked to comment on: a) scientific merit; b) innovation in its objectives and proposed approach in an area of Brain and Mental Health research and c) potential to generate significant broad impact. Only applications judged to be competitive will be sent for review.



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- In Stage 2, the International Review Committee will discuss the applications. They will review the external scientific appraisal and then focus their evaluation determined by the most impactful research project, based on the following principles. The project:
  - i. is highly innovative in its objectives and proposed approach in an area of Brain and Mental Health research;
  - ii. shows potential to create a significant, transformative impact in one or more of the following ways:
    - to our foundational knowledge of the brain and/or leads to highly significant clinical advancement;
    - contributes to the HBI's innovation and translational objectives;
    - in the areas of scientific insight, public policy and future health care services and/or innovation;
    - across the HBI, the local community, Canada and the world
- In Stage 3, the highest-rated 2 to 4 applicants may be asked to give short presentations to the International Review Committee. Details will be provided at a later date.
- The decision of the International Review Committee is final and will be announced by the HBI on, or shortly after, the Decision Date.
- The review process will be conducted in confidence and only a brief summary of feedback by the International Review Committee will be provided to applicants whose applications are discussed in detail.



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Name of Applicant:

Email Address of Applicant:

Title of Project:

Signature of Applicant:

**Key Personnel – includes both key research collaborators, and key scientific staff:**

*(Attach an additional page if necessary)*

Name	Department/Institution	Email	Role



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### Key Research Milestones:

*(Attach an additional page if necessary)*

Key Milestone	Year 1	Year 2	Year 3	Year 4	Year 5



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**Budget:**

*(Provide a high-level synopsis of research expenditures related to the proposed project. Capital equipment or renovation expenses will only be entertained with the strongest of justification.)*

Budget Item	Year 1	Year 2	Year 3	Year 4	Year 5
<b>Personnel, Trainees, and Research Staff</b>					
<b>Materials and Supplies</b> (including Reagents, Experimental Animals or Human Subject Costs)					
<b>Capital -Expenses</b> (more than \$2,000 per item)					
<b>Knowledge Translation / Community Engagement</b>					
<b>Other</b>					
<b>Total for each year</b>					



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Budget Justification (1/2 page maximum):





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**Capital Expense Justification (1/2 page maximum):**  
*(if requested.)*



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### Research Plan and Required Components:

Proposal should adhere to formatting instructions and include:

- Research Plan (8 pages maximum), addressing the following important criteria:
  - Description of Innovation/Research Goals
  - Anticipated Impact of Innovation
  - Key Methodologies/Research Plan
  - Knowledge Translation/Community Engagement (~1 page)
- Applicant Biosketch (4 pages maximum) highlighting publications, accomplishments relevant to the application, and a list of current and pending (applied for) funding
- Figures and Tables (2 pages maximum)
- References (2 pages maximum)